

# Supply Chain Manager Job Description template

## Supply Chain Manager Job Description Template/Brief

We are seeking a dynamic Supply Chain Manager to join our team. The Supply Chain Manager will oversee and improve our company's supply chain operations. This role involves coordinating logistics, managing suppliers, and enhancing inventory processes. The ideal candidate should possess strong organizational skills, experience in supply chain management, and a knack for strategic planning.

## Supply Chain Manager Job Profile

A Supply Chain Manager is responsible for managing and overseeing the supply chain operations of the company. They ensure efficient flow of goods from suppliers to customers, optimizing every step of the process. This role requires strong leadership, communication skills, and the ability to analyze and improve supply chain systems.

## Reports To

The Supply Chain Manager reports to the Director of Operations or Chief Operating Officer.

## Supply Chain Manager Responsibilities

- Develop and implement supply chain strategies.
- Coordinate logistics, transportation, and warehousing activities.
- Manage relationships with suppliers and negotiate contracts.
- Monitor inventory levels and forecast demand.
- Ensure compliance with legal and regulatory standards.
- Identify and resolve supply chain issues promptly.
- Lead and mentor the supply chain team.
- Collaborate with other departments to streamline operations.
- Analyze and report on performance metrics.
- Stay updated on new trends and technologies in supply chain management.

## Supply Chain Manager Requirements & Skills

- Bachelor's degree in Supply Chain Management, Logistics, or related field.
- Proven experience as a Supply Chain Manager.
- Strong understanding of supply chain processes and strategies.
- Excellent problem-solving and analytical skills.
- Ability to manage and lead a team effectively.
- Proficiency in supply chain management software and tools.
- Strong negotiation and communication skills.
- Experience with inventory management and demand forecasting.
- Ability to work under pressure and meet tight deadlines.