

# Barista Job Description template

## Barista Job Description Template/Brief

We are seeking a friendly and skilled Barista to join our café team. The Barista will be responsible for preparing and serving a variety of coffee drinks, maintaining a clean and welcoming environment, and providing excellent customer service. The ideal candidate should have a passion for coffee, good communication skills, and a cheerful personality.

## Barista Job Profile

A Barista is responsible for crafting delicious coffee beverages and ensuring customer satisfaction. They manage daily operations at the coffee station, including order taking and drink preparation. This role requires attention to detail, the ability to work in a fast-paced environment, and a love for interacting with people.

## Reports To

The Barista reports to the Café Manager.

## Barista Responsibilities

- Prepare and serve hot and cold beverages, including coffee, espresso drinks, and teas.
- Greet and interact with customers, taking orders and providing information on menu items.
- Maintain a clean and organized work environment, including the coffee station and seating areas.
- Operate coffee-making equipment, ensuring it is clean and well-maintained.
- Handle cash and card transactions, ensuring accuracy in money management.
- Keep track of inventory and inform the manager of supply needs.
- Follow all health and safety regulations to ensure a safe environment for customers and staff.
- Work as part of a team to maintain a high level of customer satisfaction.

## Barista Requirements & Skills

- Previous experience as a Barista or in a customer service role.
- Knowledge of various coffee drinks and preparation techniques.
- Strong communication and interpersonal skills.
- Ability to work in a fast-paced environment and handle multiple tasks.
- Basic math skills for handling transactions.
- A friendly and welcoming demeanor.